1000.1 Refund Policy
Any student who officially withdraws from the School according to the procedures outlined under the section entitled “Withdrawal,” is dismissed from the School, or who goes on a leave of absence will have their fees and aid, including all institutional and federal student aid, prorated using the same methodology prescribed by the Department of Education for federal student aid as follows:

The official date of withdrawal or leave will be used to determine what percent of the billing payment period the student has attended using a daily proration schedule. If the student leaves within the first 60 percent in the billing cycle, fees and aid will be prorated accordingly and any unused federal funds will be returned to the Department of Education. If, after the necessary proration is completed there is a credit balance from a direct payment made by the student, those funds will be returned to the student. If the withdrawal or leave occurs after the 60 percent point in the billing cycle, all charges and aid will be considered to have been used and no proration will occur or aid returned.

1000.2 Financial Assistance
Financial assistance is available to students in the master’s program. Awards are based on financial need, with an additional commitment to those who have demonstrated exceptional dedication to working with diverse populations and issues of racial equity. Because resources are limited, students are expected to use personal, family and loan resources to the fullest extent possible. The School is not able to meet full expenses for a student’s graduate program. Every effort is made to assist students in obtaining educational bank loan funds.

To maintain maximum objectivity and standardized criteria in analyzing each student’s financial circumstances, the School utilizes the FAFSA Form; for more information go to: Tuition and Financial Aid.

Financial aid awards are made for a 12-month period and students must submit a second application for assistance for their second year of graduate study and a third application for their final summer. Although every effort will be made to continue financial assistance, the School can make no guarantee that this will be possible.

Because of limited financial aid resources, and because the third ‘year’ is just 10 weeks, the final summer grant is awarded on a sliding scale with $5,000 as the maximum award; merit awards do not carry over to the final summer, only need-based aid is available.

If a student departs from the School, any financial aid award will be adjusted to be consistent with the Refund Policy.

Financial aid payments will be discontinued for any student who departs from the School.

1000.3 Fees and Expenses
Returning from a leave of absence or repeating a portion of the program:

Students who will return to the program from a leave of absence or who will repeat a portion of the program should check with Student Financial Services regarding tuition charges.
Any student who officially withholds from the School according to the procedures outlined under the section entitled “Withdrawal” is dismissed from the School, or who goes on a leave of absence will have their housing and meal costs prorated using the same methodology as detailed in the section entitled “Refund Policy.” Any student who indicates they will be living on campus and subsequently informs the Housing Coordinator that they will not be utilizing on-campus housing will have their housing and meal costs prorated using the following schedule: 100% refunded before May 1st, 90% refunded from May 1st to the first day of classes, 80% refunded by the first Friday of the summer academic session, no refunds of housing and meal costs will be made after the first week of classes. Exceptions to the refund schedule may be considered for extraordinary circumstances.

Any student who is assigned on campus housing must agree to and abide by the terms of the Housing Contract or risk losing campus housing.